



## **IPAC AGM Registration & Board Nomination Information Package 2026**

### **1. How to Participate in the June 2026 Hybrid Annual General Meeting (AGM)**

#### **Date & Times:**

Friday, June 5, 2026 | 11:00 AM – 12:30 PM ET

Sunday, June 7, 2026 | 9:45 AM – 12:00 PM ET

#### **In-Person Location**

Lakehead University, University Centre

Room UC2011

955 Oliver Rd

Thunder Bay, ON P7B 0E4

[Campus Map](#)

#### **Virtual Attendance**

We know not everyone will be able to join us in person, so we are offering a virtual option to ensure all members have a place in this gathering.

#### **Register to attend virtually:**

<https://us02web.zoom.us/meeting/register/af7uxbWdSjaSqaDA9BH7yg>

**Registration deadline:** May 22, 2026 at 11:59 PM ET

Once registered, you will receive a confirmation email with the Zoom link.

To help maintain a safe and welcoming space, please do not share the Zoom details.

A formal meeting notice will be issued to all members no later than May 15, 2026.

### **2. Join the IPAC Board of Directors**

The Indigenous Physicians Association of Canada (IPAC) invites members to step forward and nominate someone to join the Board of Directors.

#### **This is an opportunity to:**

- Provide leadership
- Help shape Indigenous health and medical education
- Contribute to meaningful change across our communities



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### **Board Positions Open for Election at the June 2026 AGM**

- Postgraduate Trainee Member Director (1)  
*Postgraduate Trainee Member Director* (formally called *Resident Member Director*) is defined in our bylaws as consisting of Indigenous persons currently appointed to a postgraduate medical education program at an accredited Canadian medical school. I.E. medical residents and medical fellows.
- Medical Student Member Director (1)  
*Medical Student Member* is defined in our bylaws as consisting of Indigenous persons currently registered in an undergraduate medical education program at an accredited Canadian medical school.

### **Board Composition:**

The Board is composed of:

- One (1) Director who is a Medical Student Member
- One (1) Director who is a Postgraduate Trainee Member
- Five (5) Directors who are Physician Members

### **Term of Office:**

- Medical Student and Postgraduate Trainee Directors serve a one (1) year term
- Physician Directors serve a three (3) year term
- Directors may serve up to two consecutive terms, followed by a required break

### **Responsibilities of All Board Members**

#### **Monthly Board Meetings:**

- Held virtually on the last Wednesday of each month (7:00–8:30 PM ET)

#### **Onboarding:**

- Attend onboarding session (date TBD)



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### **Annual Events:**

- Attend and support the Annual IPAC Mentorship Gathering and AGM (*June 2027 location TBD*)
- Attend the Annual Board and Staff Development gathering (*November 30-December 4, 2026 at PRIDoC in Taiwan*)  
*Travel, accommodation, and registration are covered for both events. Details regarding meals and other expenses will be shared in advance.*

### **External Representation:**

- Represent IPAC on at least one external committee or working group, where appropriate.

### **Ongoing Communications & Tasks:**

- Participate in Board communications and complete action items between meetings (approx. 1–4 hours/month)
- Engage with members
- Support fundraising and capacity-building efforts

## **3. Board Member Nomination Process**

### **Eligibility Requirements:**

*(as per Section 5.02 of the IPAC By-Laws)*

Nominees must:

- Be at least eighteen (18) years of age
- Be a Member in good standing with the Corporation for at least one (1) year immediately preceding their election and be reasonably expected to remain a Member of that category for at least six (6) months following election, unless waived by the Board
- Not have the status of a bankrupt
- Not be a person declared incapable by a court in Canada or elsewhere
- Not be an Ineligible Individual (unless approved by the Board following disclosure)
- Nominees must be First Nations, Inuit, or Métis, as defined in the IPAC By-Laws

*Indigenous identity will be validated in accordance with the IPAC Indigenous Validation Policy (see Appendix A).*



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**Please note:** The Nominating Committee will review all nominations, including confirming eligibility, membership status, and alignment with IPAC's requirements, prior to finalizing the slate of candidates.

### **Specific Membership Requirements:**

*(As per Sections 3.01 and 6.01 of the IPAC By-Laws)*

- **Student Member Director:** Must be a current Medical Student Member (an Indigenous person currently registered in an undergraduate medical education program at an accredited Canadian medical school)
- **Postgraduate Trainee Director:** Must be a current Postgraduate Trainee Member (an Indigenous person currently appointed to a postgraduate medical education program at an accredited Canadian medical school)
- **Physician Director:** No positions open at this time

### **Submitting Nominations:**

**Nominations open:** April 8, 2026 at 12:00 PM ET

**Deadline:** May 15, 2026 at 11:59 PM ET

**Submit your nomination here:** <https://forms.gle/g2kkYTdeqGxfaGeU6>

- Nominations must be submitted by an IPAC Member in good standing
- Self-nominations are not permitted
- Nominations must be submitted in advance in accordance with established deadlines
- Nominations from the floor at the AGM will not be permitted
- Nominees must meet eligibility requirements to serve as a Director
- Nominees may be nominated by:
  - the Nominating Committee, or
  - another IPAC Member in good standing
- A Member may not nominate more candidates than the number of positions available for each category.

## **4. Nominating Committee**

The Nominating Committee supports the Board nomination process in an administrative capacity.



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### **Responsibilities include:**

- Issuing the call for nominations
- Receiving and organizing nominations
- Confirming nominee eligibility in accordance with IPAC bylaws
- Preparing the final slate of eligible candidates

### **Scope of Role:**

The Nominating Committee does not evaluate, rank, or select candidates.

All nominees who meet eligibility requirements will move forward.

The responsibility for assessing candidates and electing Directors rests with the membership.

## **5. Nominee Information & Participation**

- Eligible nominees will be contacted by the Nominating Committee following review of nominations (May 16 - May 21, 2026)
- Nominees must confirm their acceptance of the nomination
- Nominees will be invited to provide a short written bio and/or statement to be shared with members.

**The final list of candidates, including nominee bios, will be shared with members on May 29, 2026.**

## **6. Election Process**

- Directors are elected by IPAC Members at the AGM
- Elections are held for positions where terms are ending or vacancies exist
- Voting will be conducted securely through ElectionBuddy

### **Voting Details:**

#### **Paper ballots:**

Available upon request to [info@ipacamic.ca](mailto:info@ipacamic.ca) by **May 22, 2026 at 12:00 PM ET**



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### **How Voting Works:**

- In-person attendees vote via QR code, pre-requested paper ballots, or a staff-supported device
- Virtual attendees will receive a voting link via email on June 5, 2026
- Voting is conducted securely through ElectionBuddy
- Votes are verified by the Elections Officer

### **Submit Your Nomination:**

We encourage members to step forward or nominate someone who carries the leadership, care, and accountability our community needs. If you would like to be nominated and you need assistance finding a member to nominate you, please email [info@ipacamic.ca](mailto:info@ipacamic.ca).

Submit your nomination by **May 15, 2026 at 11:59 PM ET**

**Nomination Form:** <https://forms.gle/g2kkYTdeqGxfaGeU6>



## IPAC AGM Registration & Board Nomination Information Package 2026

### Appendix A: IPAC Indigenous Validation Policy

 <p><b>Indigenous Membership and Citizenship Validation Policy</b></p>	<i>Approval Authority:</i> Board of Directors	<i>Approval Date:</i> March 25, 2026
	<i>Responsible Officers:</i> Executive Director	<i>Amendments:</i>

#### A. Background & Purpose

IPAC acknowledges that the ongoing impacts of colonialism in Canada have disrupted the ability of Indigenous Nations to determine membership and citizenship for their own Peoples in accordance with their own laws, customs, and traditions. As a result of these and other genocidal policies, many individuals have been disconnected from their Nations, and traditional systems of governance have been undermined.

At the same time, false, misleading, or inaccurate claims to Indigeneity continue to emerge. Regardless of intent, such claims can cause significant harm by undermining trust, causing emotional distress, infringing upon the rights of Indigenous Nations to determine their own membership and citizenship, and diverting resources and opportunities intended for Indigenous Peoples. These claims also place additional burdens on communities and institutions to verify and respond to such assertions.

While IPAC does not have the authority to confer Indigenous membership or citizenship, it has a responsibility to assess claims against the laws, customs, and recognized processes of Indigenous Nations when designating or prioritizing opportunities for Indigenous persons. In doing so, IPAC affirms the inherent right of Indigenous Peoples to determine their own membership and citizenship, while recognizing that it operates at the intersection of Indigenous and Canadian laws, where tensions and ambiguities often arise.

The purpose of this policy is to establish a clear, consistent, and principled approach to the validation of claims to Indigenous membership and citizenship in a manner that promotes fairness, transparency, and reasoned decision-making. The policy provides a structured framework for assessing information and documentation while recognizing the inherent complexity of these matters and affirming that no single framework can fully account for all circumstances.



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### B. Application

This policy applies to members, directors, officers, committee members, contractors, associates, and employees of the Corporation, and to any individual seeking access to opportunities designated or prioritized for Indigenous persons.

### C. Definitions

In this policy, unless otherwise specified:

**“Board”** means the Board of Directors of the Indigenous Physicians Association of Canada.

**“Citizenship”** means the formal legal and political relationship between an individual and an Indigenous Nation, as defined by that Nation’s laws and governance systems, and which may include associated rights, responsibilities, and participation in governance.

**“Enrollment”** means the administrative process by which an individual is recorded on an official list or registry maintained by an Indigenous Nation or governing body, and which may serve as evidence of recognition as a member or citizen.

**“Indigenous Nation”** refers to the definition provided in the Corporation’s Bylaws.

**“Indigenous person”** refers to the definition provided in the Corporation’s Bylaws.

**“Membership”** means recognition by an Indigenous Nation that an individual belongs to that Nation in accordance with its laws, customs, traditions, or governance processes.

**“Officer”** refers to any individual who is expressly authorized by the Board of Directors to manage or supervise the management of the day-to-day activities of the Corporation.

**“Opportunity”** means any role, appointment, award, public recognition, endorsement, or other material benefit that the Corporation designates or prioritizes for Indigenous persons.

**“Registration”** means formal recognition of an individual under a system established by a governing authority, including registration under Canadian federal legislation or a registry maintained by an Indigenous Nation. Registration may establish eligibility for certain programs or benefits but may not always be determinative of Indigenous membership or citizenship.



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“**Validation**” means the process by which the Corporation assesses information or documentation to determine whether there is sufficient and credible evidence to substantiate a claim of Indigenous membership or citizenship for the purposes of this Policy. Validation does not confer or determine membership or citizenship within an Indigenous Nation.

### **D. Policy**

#### **1. Eligibility Criteria**

To be eligible for an Opportunity, applicants must:

- a. self-identify as an Indigenous person;
- b. have their Indigenous membership or citizenship validated in accordance with this policy; and
- c. meet all other applicable eligibility requirements.

#### **2. Primary Forms of Documentation**

Applicants may provide one or more of the following primary forms of documentation in support of their application:

##### **a. First Nations**

Confirmation of membership or citizenship, or a copy of a Secure Certificate of Indian Status, Certificate of Indian Status, or Temporary Confirmation of Registration Document issued by:

- a First Nation;<sup>1</sup>
- the Government of Canada; or
- a First Nation government or tribal authority recognized by:
  - a First Nation;
  - the Government of Canada; or
  - the United States Government.

##### **b. Inuit**

Confirmation of enrollment as an Inuit beneficiary or a copy of an Inuit beneficiary card issued by one of the following:

- Inuvialuit Regional Corporation (Inuvialuit Final Agreement);

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<sup>1</sup> <https://fnp-ppn.aadnc-aandc.gc.ca/fnp/main/Search/SearchFN.aspx?lang=eng>



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- Nunavut Tunngavik Incorporated (Nunavut Agreement);
- Makivik Corporation (James Bay and Northern Quebec Agreement, Nunavik Inuit Land Claims Agreement);
- Nunatsiavut Government (Labrador Inuit Land Claims Agreement).

### **c. Métis**

Written confirmation of Métis citizenship, or a copy of a Métis citizenship card issued by one of the following:

- Métis Nation of Ontario;
  - Documents issued on or before October 22, 2017 must be accompanied by written confirmation that the applicant meets current citizenship requirements;
- Manitoba Métis Federation;
- Métis Nation – Saskatchewan;
- Otipemisiwak Métis Government (Métis Nation within Alberta);
- Métis Settlements of Alberta;
- Métis Nation of British Columbia.

### **3. Alternate Forms of Documentation**

Where a primary form of documentation is not available, the applicant shall submit:

- a statement of up to 250 words; and
- any supporting documentation that reasonably demonstrates their Indigenous membership or citizenship.

Supporting documentation may include, but is not limited to:

- documentation demonstrating validation under an equivalent policy at an accredited Canadian medical school within the preceding five (5) years, or earlier where determined to remain reliable;
- a letter issued by an authorized official of an Indigenous Nation confirming registration, enrollment, membership, or citizenship;
- a long-form birth certificate linking the applicant to a parent or grandparent, together with documentation listed in subparagraph D(2)(a) belonging to that parent or grandparent; or



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- court decisions or other legal instruments clearly establishing the applicant's Indigenous membership or citizenship;

### **4. Assessment**

In assessing information and documentation, the Corporation shall consider:

- the credibility, reliability, and source of the information provided;
- its consistency with the known laws, customs, and processes of the relevant Indigenous Nation; and
- any corroborating information available at the time of application.

Greater weight will generally be afforded to documentation issued or confirmed by the relevant Indigenous Nation or its authorized representatives. Documentation issued by the Government of Canada will generally be accepted as sufficient to support validation, unless the Corporation receives a clear and authoritative directive from the relevant Indigenous Nation indicating otherwise.

Genealogical records, proof of a pending application, or identification documents issued by entities not recognized under this policy will generally be afforded limited weight unless supported by credible and sufficient corroborating information.

### **5. Applicant Acknowledgment and Consent**

By applying, applicants acknowledge and agree to be bound by the terms of this policy and, to the extent permitted by law, release the Corporation from any claims arising from the validation process.

Applicants further consent to the Corporation contacting third parties, where reasonably necessary, to verify the accuracy and authenticity of any information provided.

### **6. Finality of Decisions**

Validation decisions are final for the purposes of this policy. Where it is not reasonably practicable to provide an opportunity for the applicant to submit additional information due to time constraints or the nature of the Opportunity, the decision shall be based on the information available at the time.

## **E. Administrative Structure**

### **a. Authority:**

This policy falls under the authority of the Board.

### **b. Responsible Officers:**



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The Executive Director is the primary Officer responsible for implementing this policy. Staff may assist in implementation under the direction and supervision of the Executive Director.

The President and Vice President may support the Executive Director by ensuring compliance and implementing any part of this policy.

### **c. Record Keeping:**

No records shall be accessed without appropriate authorization or stored on unauthorized email servers, devices, or drives. Access to electronic records shall be restricted to authorized users and protected by strong passwords, multi-factor authentication, and other appropriate security safeguards.

Unless otherwise required by law, all documentation provided by applicants shall be permanently destroyed within six (6) months of the validation decision.

The Corporation shall collect and retain the following information:

- first and last name;
- validation decision;
- date of the validation decision;
- type of documentation provided, as set out in this policy;
- Indigenous membership or citizenship, and community affiliation (if applicable);

### **d. Review**

This policy shall be reviewed every two (2) years, or earlier as required, by the Governance Circle, with support from the President, Vice-President, and Executive Director. Any recommended amendments shall be brought to the Board for approval.

## **F. Procedures**

### **1. Classification and Communication of Opportunities**

- a. The Executive Director shall identify and classify Opportunities in accordance with the Bylaws, this policy, or any applicable directives.
- b. Where uncertainty exists, the Executive Director shall refer the matter to the Executive Committee or Board for further review and direction prior to the potential Opportunity being communicated to applicants.
- c. Once classified, communications and materials for an Opportunity shall:



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- i. Clearly indicate designation or prioritization for Indigenous persons;
- ii. Clearly indicate the requirement for validation pursuant to this policy; and,
- iii. Include or provide access to a copy of this policy in full.

### **2. Application Review and Decision-Making**

- a. Materials submitted pursuant to subsection D(2) shall be reviewed and a validation decision rendered by the Executive Director or, where uncertainty exists or deemed otherwise appropriate, their knowledgeable delegate.
- b. Materials submitted pursuant to subsection D(3) shall be reviewed and a validation decision rendered by consensus or a majority vote among the Executive Director, President, and Vice-President, or their respective knowledgeable delegates.
- c. All validation decisions shall be communicated to the applicant in writing. Such communication shall clearly state:
  - i. that the Corporation does not determine or confer Indigenous membership or citizenship, which remains the authority of the relevant Indigenous Nation;
  - ii. that the Corporation's role is limited to assessing, based on the information provided, whether the applicant meets the eligibility criteria under this Policy; and
  - iii. contact information for mental health and wellness supports, particularly where an applicant is not validated.

### **3. Avoidance of Duplicative Validation Processes**

- a. Where an individual has previously been validated under this policy, the Corporation may use existing records to avoid unnecessary or duplicative confirmation processes, unless:
  - i. The individual communicates a change in Indigenous membership or citizenship;
  - ii. The Corporation becomes aware of information that may reasonably call into question the previous validation decision.

### **4. Handling of Concerns or Allegations**



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- a. Where credible concerns arise regarding false, misleading, or inaccurate claims to Indigenous membership or citizenship:
  - i. The Executive Director shall conduct a preliminary review in consultation with the President and Vice-President;
  - ii. Where deemed appropriate, the matter may be referred to the Executive Committee or Board for further consideration and any action deemed necessary.
- b. Any review undertaken pursuant to this section shall be conducted in a manner that is consistent with the Corporation's governing documents and the principles of procedural fairness.